

## Carver Grading Procedures 2023—Student/Parent

### DUE DATES

- Each assignment/assessment will have a “Due Date,” which may be the day the work was done in class or a later date chosen by the teacher.

### DEADLINES

- Assignments selected by the teacher will include a Last Date Accepted (LDA).
- Teachers determine the LDA, which will be no more than two weeks from the original due date. This allows students with excused absences (illness, field trips, etc.) to make up work (even from multiple classes).
  - Rationale from Page 15, *BCPS Grading and Reporting Manual*, “The purpose of teaching is to increase learning, therefore consequences for not turning in an assignment cannot immediately include issuing a zero and absolving students from demonstrating understanding.”
- Not all assignments will have an LDA.
- Culminating events, end-of-unit assessments, and major summative assessment do not have an LDA.
- Extended time is provided based on the original due date because it is the expected submission date. Extended time is not part of the LDA. The LDA is intended to provide a final deadline for assignments, assist with time management, and avoid multiple assignments being due at interim or the end of the quarter.
- An assignment not submitted on the due date is marked with the Missing (M) icon in the gradebook. Assignments not submitted by the LDA are a zero.
  - Rationale from page 21, *BCPS Grading and Reporting Manual*, “BCPS believes adhering to deadlines is an important skill and behavior for student growth.”
- The teacher determines which assignments are eligible for redo, as well as what work will be required before the redo opportunity. Not all assignments are available for redo.
  - Rationale from page 20, *Procedures, BCPS Grading and Reporting Manual*
- Assignments turned in *after* the due date but before the LDA are not eligible for redo. The assignment will include a note indicating the date that the work was submitted. For example, a note reading, “9/3-NR,” indicates a redo is no longer an option.
  - Rationale from page 21, *Deadlines, Item 3, BCPS Grading and Reporting Manual*

### COMMUNICATION REGARDING GRADES

- Teachers are expected to update Schoology a minimum of bi-weekly to offer students and parents consistent communication and access to grades.
- Students are expected to submit their work on time, check Schoology regularly, seek academic support, and communicate their learning questions or needs with teachers.
- Parents are expected to check Schoology regularly and engage in dialogue with their student to guide them toward successful academic skills, such as meeting deadlines.
- Parents may also be able to support students in making wise choices about how they spend Wildcat Time each day. Students are developing time management skills.
- In addition to Schoology, teachers are encouraged to communicate with parents via phone, conferences, or e-mail.
  - Rationale from 27, *BCPS Grading and Reporting Manual*.

#### EXAMPLE

Assignments with an LDA will look like this:

▼ MP 1 2023-2024 (20%)

▼ Minor (70%)

Sample Assignment (LDA 9/15) 9/01/23 11:59pm

LAST DATE ACCEPTED

DUE DATE

### PRIORITIES

- Completing assignments is the priority for Wildcat Time over clubs, rehearsals, or other activities. Students should meet with teachers for support regarding required, graded work.